

Sample How To

This is the introductory paragraph. It should provide a brief description of the content of the guide.

This guide covers the following topics:

- Terminology
- How-To Steps
 - Process (such as Create a Course From Catalog)
 - Another Process (such as Create a Course by Copy)
- Reference Documentation
 - Internal Resources

Terminology

▼ Terms...

- **Term.** Definition.
- **Term.** Definition.
- **Term.** Definition.
- **Term.** Definition. For this term, there are some different types:
 - **Type.** Definition.
 - **Type.** Definition.
- **Term.** Definition.

How-To Steps

The following sections provide information and steps for .

Process (such as Create a Course From Catalog)

<Add introduction>

Screen Caption/Title (Using Subscript)

Screen Caption/Title (Using Subscript)

<add information about the screen or feature, which might introduce a list like the one below>

- Add some
- Set of bullets
- That describe the functions in
- The process or screens

1. Add some
2. Set of steps that walk
3. The user through a
4. Process illustrated in the
5. Screens, such as
6. Do **this**.
7. Then do **that**.
After that, something else will happen.
8. Then do the **other thing**.

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Another Process (such as Create a Course by Copy)

<Add introduction>

Screen Caption/Title (Using Subscript)

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Reference Documentation

- Add and link some reference, such as a related Technical Guide
- Add and link another reference, such as a related How-To-Guide

Internal Resources

- Add and link an internal reference, such as a Google Doc
- Add and link another internal reference, such as a user story or requirement
- Add and link another internal reference, such as a milestone demo